

**Mountain Castles Soil and Water Conservation District
Board of Directors Monthly Meeting
February 5, 2024 – Fincastle Volunteer Fire Department**

Jeff Henderson called the meeting to order with a quorum present at 7:50 p.m.

Directors Present: Jeff Henderson, Chair, Botetourt (elected)
Preston Wickline, Vice Chair, Botetourt (elected)
Andrew Keffer, Craig (elected)
Jason Williams, Craig (elected)
Walter Nelson, Botetourt (appointed)
Michael Beahm, Treasurer (associate director)
Jeff Munsey (associate director)
Tom Williamson (associate director)

Absent: none

Staff Present: Dan Naff
Tim Miller

Others Present: Stacy Horton, DCR
Derek Hancock, NRCS
Ann Jones, VCE – Botetourt
Jonathan Stanley, VCE – Craig
Emily Williams
Tasha Snavelly

Minutes:

January board meeting minutes were reviewed. A motion was made by Preston to approve, second by Andrew, motion carried.

Treasurer's Report

- Treasurer's report was reviewed, which included the balance sheet and profit and loss report. Preston moved to approve the treasurer's report, second by Andrew, motion carried.

Other Business

- The district's personnel policy was reviewed. Directors discussed why the district policy was different from the Craig County personnel policy, which the district is to follow per MOU with Craig County. Jeff Henderson reported that it had been decided that the district should have some of its own policies to reflect the unique work of the district.
- VCAP contract #45-24-100 was reviewed. The original contract was approved in 2022 for a VCAP project at "Field of Dreams" in Craig County, but was not completed due to contractor issues. The applicant and contractor are ready to move forward with the project. Preston moved to approve the updated contract and forward it to the VCAP Steering Committee, with a new total cost estimate of \$10,000.00. Second by Jason, motion carried.

319 Contracts

- #45-24-0045; Instance #583654; RB-4; 50% CS; max CS = \$4,000
- #45-24-0046; Instance #583705; RB-4; 55% CS; max CS = \$4,400
- #45-24-0046; Instance #583822; RB-3M; 50% CS; max CS = \$2,000
- #45-24-0048; Instance #583738; RB-4P; 50% CS; max CS = \$6,000
- #45-24-0049; Instance #583804; RB-4; 60% CS; max CS = \$6,765 (pending approval of variance request from Virginia DEQ); max CS = \$4,800 if variance request is not approved

Jason moved to approve all 319 contracts, second by Walter, motion carried.

VACS Contracts

Dan requested approval for cost increases for the following VACS contract (report attached):

- #45-23-0036; Instance #519097; SL-6W; increase of \$6,400.00 from MVP Mitigation Funds
- #45-23-0034; Instance #518428; SL-6W; increase of \$5,000.00 from MVP Mitigation Funds

After discussion, Andrew moved to approve, second by Preston, motion carried.

Conservation Technician Report: see attached

District Coordinator Report: see attached

Agency Reports:

- DCR - submitted by Angela Ball; Stacy Horton introduced herself and highlighted parts of Angela's report. She also outlined the next steps for the new VCE director.
- VCE - no report
- VDOF - no report
- NRCS - submitted by Derek Hancock - see attached
- FSA - no report

The meeting was adjourned at 8:20 by a motion from Walter, second by Andrew.


Approved:



Jeff Henderson, Chair

Date: 3-20-24

Respectfully submitted/prepared by:



Tim Miller