

Mountain Castles Soil and Water Conservation District
Board of Directors Monthly Meeting
January 10, 2024 - USDA Bonsack

Jeff Henderson called the meeting to order with a quorum present at 7:10 p.m. All directors present confirmed they had taken the Oath of Office.

Directors Present: Jeff Henderson, Chair, Botetourt (elected)
Preston Wickline, Vice Chair, Botetourt (elected)
Andrew Keffer, Craig (elected)
Walter Nelson, Botetourt (appointed)
Michael Beahm, Treasurer (associate director)
Jeff Munsey (associate director)
Tom Williamson (associate director)

Absent: Jason Williams, Craig (elected)

Staff Present: Dan Naff
Tim Miller

Others Present: Sara Bottenfield, DCR

Minutes:

December board meeting minutes were reviewed. A motion was made by Preston to approve, second by Walter, motion carried.

Treasurer's Report

- Treasurer's report was reviewed, which included the balance sheet and profit and loss report. Preston moved to approve the treasurer's report, second by Andrew, motion carried.

Other Business

- Preston moved to approve the district's use of the 2024 IRS standard mileage rate of \$0.67/mile. Second by Andrew, motion carried.
- Jeff made the following committee assignments for 2024:

BMP – Preston Wickline (chair), Walter Nelson, Andrew Keffer, Tom Williamson, Daniel Naff

Dams – Jason Williams (chair), Andrew Keffer, Jeff Munsey, Daniel Naff

Budget/Finance – Michael Beahm (chair), Preston Wickline, Jason Williams, Tim Miller

Personnel – Jeff Munsey (chair), Michael Beahm, Jason Williams

Education & Outreach – Tara Williamson (chair), Walter Nelson, Andrew Keffer, Tim Miller

As board chair, Jeff Henderson serves on all committees.

- The district's Annual Plan of Work was reviewed by the board
- The Desktop Procedures for District Fiscal Operations was reviewed by the board
- The district's Four-Year Strategic Plan was reviewed by the board
- Walter moved to approve scholarships for 2024 4-H Camp: \$350 for Craig County and \$385 for Botetourt County. Second by Andrew, motion passed.
- After discussion, the board decided to have the February board meeting immediately following the Winter Banquet on February 5th. Employee evaluations will be conducted immediately before the March board meeting.

319 Contracts

- #45-24-0043; Instance #583366; RB-4; 50% CS; max CS \$4,000

Preston moved to approve, second by Andrew, motion carried.

VACS Contracts

Dan requested approval of the following conservation plans (report attached):

- CP-45-24-0007 (attached to VACS contract 45-24-0042)
 - CP-45-23-0010 (potential future contract)
- Preston moved to approve all conservation plans, second by Andrew, motion carried.

Dan requested approval of the following VACS contract (report attached):

- #45-24-0042; Instance #581989; SL-6W; 2024 CB VACS; max CS amount = \$38,579.00
Instance #583317; SL-7; 2024 CB VACS; max CS amount = \$9,850.00
Total max CS for both instances: \$48,429.00
- After discussion, Preston moved to approve, second by Andrew, motion carried.

Conservation Technician Report: see attached

District Coordinator Report: see attached

Agency Reports:

- DCR - submitted by Angela Ball; Sara Bottenfield introduced herself and referred to Angela's report
- VCE - no report
- VDOF - no report
- NRCS - submitted by Derek Hancock - see attached
- FSA - no report

The meeting was adjourned at 8:30 by a motion from Walter, second by Andrew.

Submitted by Tim Miller

