

Mountain Castles Soil and Water Conservation District
Board of Directors Monthly Meeting
July 12, 2023

Jeff Henderson called the meeting to order with a quorum present at 6:40.

Directors Present: Jeff Henderson, Chair, Botetourt (elected)
Preston Wickline, Vice Chair, Botetourt (elected)
Jason Williams, Craig (elected)
Walter Nelson, Botetourt (appointed)
Michael Beahm, Treasurer (Associate Director)

Absent: Andrew Keffer, Craig (elected)
Rhonda Ryan, (Associate Director)
Pat Ryan, (Associate Director)

Staff Present: Tim Miller
Dan Naff

Others Present: Derek Hancock, NRCS
Denny McCarthy, VA DOF
Jeff Munsey
Amber Carico
Anna Carico

Minutes:

June board meeting minutes were reviewed. A motion was made by Preston to approve, second by Jason, motion carried.

Treasurer's Report

Treasurer's report was reviewed, which included the balance sheet and profit and loss report. Preston moved to approve the treasurer's report, second by Jason, motion carried.

Other Business

- Jeff Henderson appointed Jeff Munsey as associate director.

- Tim shared the draft PY 24 budget, which factored in a cost of living increase for staff and the canceling of the office landline. The budget was created based on 33% of total cost share allocated in PY24. Walter moved to approve the budget, second by Jason, motion carried. Approved budget is attached.

- Preston moved to approve a 5% cost of living increase for district staff effective August 1, 2023. Second by Walter, motion carried.

- Tim shared the Attachment D budget template to submit to DCR (see attached). Walter moved to approve, second by Jason, motion carried.

319 Contracts

#45-24-0001; RB-4; 50% CS rate; maximum CS amount = \$4,000

#45-24-0002; RB-4; 50% CS rate; maximum CS amount = \$4,000

Preston moved to approve all 319 contracts, second by Jason, motion carried.

VACS Contracts

none this month

Conservation Technician Report: see attached

- Walter moved to approve the updated Emergency Action Plans for Johns Creek Dams 1, 2, 3, and 4. Second by Preston, motion carried.

District Coordinator Report: see attached

Agency Reports:

- **DCR - submitted by Mark Hollberg** – see attached
- **VCE** - no report
- **VDOF** – given by Denny McCarthy – Denny provided updates on Camp Woods & Wildlife and potential shuffling localities assigned to DOF staff
- **NRCS - submitted by Derek Hancock** – see attached
- **FSA** - no report

**Anna Carico (property owner at Johns Creek #1) expressed concern about the draining of the lake for dam rehabilitation (wildlife concerns). She also thanked Dan for keeping them updated about the rehabilitation project.

The meeting was adjourned at 7:30 by a motion from Walter, second by Jason.

Submitted by Tim Miller