

**Mountain Castles Soil and Water Conservation District  
Board of Directors Monthly Meeting  
October 11, 2023**

Jeff Henderson called the meeting to order with a quorum present at 7:10 p.m.

**Directors Present:** Jeff Henderson, Chair, Botetourt (elected)  
Preston Wickline, Vice Chair, Botetourt (elected)  
Andrew Keffer, Craig (elected)  
Walter Nelson, Botetourt (appointed)  
Michael Beahm, Treasurer (Associate Director)

**Absent:** Jason Williams, Craig (elected)  
Jeff Munsey (Associate Director)

**Staff Present:** Dan Naff  
Tim Miller

**Others Present:** Derek Hancock, NRCS  
Mark Hollberg, DCR  
Emily Bender, Blue Ridge Land Conservancy  
Tom Williamson  
Kirin Miller

**Minutes:**  
September board meeting minutes were reviewed. A motion was made by Walter to approve, second by Preston, motion carried.

**Treasurer's Report**

- Treasurer's report was reviewed, which included the balance sheet and profit and loss report. Preston moved to approve the treasurer's report, second by Walter, motion carried.
- After discussion related to a stolen check, Preston moved to have the district participate in the free "Positive Pay" service offered by First Bank based on Michael's recommendation. Second by Walter, motion carried.
- Preston moved to make Tim the authorized user for online accounts at First Bank and the Bank of Botetourt. Second by Walter, motion carried.
- Walter moved to update existing CD accounts by removing outdated signatories and making Preston, Jeff, and Michael the signatories on all CD accounts. Second by Preston, motion carried.

**Other Business**

- Walter moved to accept Dan's recommendation for the district's Clean Water Farm awards: Greg and Barbara Teerts in Botetourt County and Graylen Alley in Craig County. Second by Preston, motion passed. A resolution will be sent to each county's board of supervisors recognizing the award winners.
- After a short presentation by Kirin Miller about her planned trip to Australia to attend the International Leadership Seminar for State Officers, Walter moved to donate \$500 to the Virginia FFA Foundation to support Kirin's trip. Second by Preston, motion passed.
- The Annual Plan of work was reviewed.
- After a presentation by Emily Bender of the Blue Ridge Land Conservancy, Preston moved to co-hold the deed with Blue Ridge Land Conservancy for an easement at Wilderness Adventure in Craig County with the understanding that BRLC would conduct all future monitoring on the property. Second by Walter, motion passed.

### **319 Contracts**

- #45-24-0030; Instance #577748; RB-1; 50% CS rate; maximum CS amount = \$200
- #45-24-0028; Instance #577745; RB-4; 50% CS rate; maximum CS amount = \$4,000 (approval pending district receiving additional grant funds from Virginia DEQ)
- #45-24-0029; Instance #577746; RB-3; 50% CS rate; maximum CS amount = \$2,500 (approval pending district receiving additional grant funds from Virginia DEQ)

Preston moved to approve all 319 contracts (with “pending” approvals noted), second by Andrew, motion carried.

### **VACS Contracts**

Dan requested approval of the following VACS contracts:

- #45-24-0019; Instance #572128; SL-8B; 2024 OCB VACS; max CS amount = \$4,654.80
- #45-24-0021; Instance #574906; SL-8H; 2024 OCB VACS; max CS amount = \$2,340.80
- #45-24-0022; Instance #575526; SL-8B; 2024 CB VACS; max CS amount = \$5,313.60
- #45-24-0023; Instance #575591; SL-8B; 2024 CB VACS; max CS amount = \$4,774.70  
Instance #576551; SL-8H; 2024 CB VACS; max CS amount = \$2,811.30
- #45-24-0024; Instance #576559; SL-8H; 2024 CB VACS; max CS amount = \$509.40
- #45-24-0025; Instance #576618; SL-8B; 2024 CB VACS; max CS amount = \$4,561.20
- #45-24-0026; Instance #576658; SL-8B; 2024 CB VACS; max CS amount = \$4,044.60  
Instance #576657; SL-8H; 2024 CB VACS; max CS amount = \$4,290.90

Motion to approve all contracts by Preston, second by Andrew, motion carried.

**Conservation Technician Report:** see attached

**District Coordinator Report:** see attached

### **Agency Reports:**

- DCR - submitted by Mark Hollberg – see attached
- VCE - no report
- VDOF – no report
- NRCS - submitted by Derek Hancock – see attached
- FSA - no report

The meeting was adjourned at 8:30 by a motion from Walter, second by Andrew.

Submitted by Tim Miller