

**Mountain Castles Soil and Water Conservation District
Board of Directors Monthly Meeting
September 13, 2023**

Jeff Henderson called the meeting to order with a quorum present at 7:05 p.m.

Directors Present: Jeff Henderson, Chair, Botetourt (elected)
Jason Williams, Craig (elected)
Walter Nelson, Botetourt (appointed)
Michael Beahm, Treasurer (Associate Director)

Absent: Preston Wickline, Vice Chair, Botetourt (elected)
Andrew Keffer, Craig (elected)
Jeff Munsey (Associate Director)
Rhonda Ryan, (Associate Director)
Pat Ryan, (Associate Director)

Staff Present: Dan Naff
Tim Miller

Others Present: Derek Hancock, NRCS
Mark Hollerg, DCR
Angela Ball, DCR
Tom Williamson

Minutes:

August board meeting minutes were reviewed. A motion was made by Walter to approve, second by Jason, motion carried.

Treasurer's Report

- Treasurer's report was reviewed, which included the balance sheet and profit and loss report. Jason moved to approve the treasurer's report, second by Walter, motion carried.
- The audit report from the August district audit was reviewed (attached).
- Jason made a motion to deposit the two district CDs formerly held by Farm Bureau Bank to the Bank of Botetourt. Second by Walter, motion carried. Walter moved to assign Michael and Tim as signatories for the CDs. Second by Jason, motion carried.

Other Business

- Jeff appointed Dan as the point of contact for VDACS ASA complaints.
- Walter moved to approve the PY23 annual report, second by Jason, motion carried (attached).
- Jason volunteered to find a location in New Castle for the October board meeting.
- Walter moved to authorize Dan to select the Clean Water Farm Award recipients, after collaborating with Derek and Tim. There will be one CWFA recipient from Botetourt and one from Craig. Second by Jason, motion carried.

319 Contracts

#45-24-0010; Instance #552513; RB-3M; 50% CS rate; maximum CS amount = \$700
#45-24-0014; Instance #557592; RB-1; 50% CS rate; maximum CS amount = \$200

319 Contracts (continued)

#45-24-0015; Instance #562047; RB-5; 50% CS rate; maximum CS amount = \$12,000 (approval pending return of previous cost share for a failed repair still under lifespan)

#45-24-0018; Instance #564970; RB-3; 60% CS rate; maximum CS amount = \$3,000 (approval pending district receiving additional grant funds from Virginia DEQ)

Jason moved to approve all 319 contracts (with “pending” approvals noted), second by Walter, motion carried.

VACS Contracts

Dan requested approval for the following conservation plans:

- CP-45-24-0001
- CP-45-20-0004

Walter moved to approve all the conservation plans, second by Jason, motion carried.

Dan requested approval of the following VACS contracts:

- #45-24-0005; Instance #548054; SL-6W; 2024 OCB VACS; max CS amount = \$68,616.00
Motion to approve by Walter, second by Jason, motion carried.
- #45-24-0016; Instance #564502; SL-8H; 2024 CB VACS; max CS amount = \$1,211.40
Motion to approve by Jason, second by Walter, motion carried.
- #45-24-0017; Instance #564503; SL-8H; 2024 CB VACS; max CS amount = \$2,636.80
Motion to approve by Jason, second by Walter, motion carried.

Dan requested approval of the following VACS contracts, pending I & E Engineering review:

- #45-24-0006; Instance #534605; SL-6N; 2024 CB VACS; max CS amount = \$23,772.60
- #45-24-0006; Instance #534606; SL-6W; 2024 CB VACS; max CS amount = \$49,324.05
Motion to approve by Jason (pending I and E engineering review), second by Walter, motion carried.
- #45-24-0012; Instance #555080; SL-6W; 2024 CB VACS; max CS amount = \$58,865.25
Motion to approve by Jason (pending I and E engineering review), second by Walter, motion carried.
- #45-24-0013; Instance #537054; SL-6W; 2024 CB VACS; max CS amount = \$68,678.75
Motion to approve by Jason (pending I and E engineering review), second by Walter, motion carried.

Conservation Technician Report: see attached

District Coordinator Report: see attached

Agency Reports:

- **DCR** - submitted by Mark Hollberg – see attached
- **VCE** - no report
- **VDOF** – no report
- **NRCS** - submitted by Derek Hancock – see attached
- **FSA** - no report

Tim provided information and updates on the Tinker and Glade Creek Residential Septic Program.

The meeting was adjourned at 8:30 by a motion from Walter, second by Jason.

Submitted by Tim Miller